

KTOWN OF LOCKPORT INDUSTRIAL DEVELOPMENT AGENCY

BOARD OF DIRECTORS
Meeting Minutes February 11th, 2016
8:00 AM – IDA Conference Room

1.0 General Business

Chairman Thomas Sy convened the regular meeting of the Town of Lockport Industrial Development Agency to order at 8:00 AM.

1.1 Roll Call

Present – Chairman – Thomas Sy, Vice Chairman – Eric Connor, Treasurer – Sallie Reed, Secretary – Harold Anderson; Directors – Robert Runk and Todd Fragale, and Legal Counsel – Daniel Seaman and Brian Seaman; Administrative Director – Marc Smith; and Tom Prohaska, Buffalo News. Director – Daniel Antkowiak was excused.

Communications

None

1.2 Secretary's Report

On a motion by Ms. Reed and seconded by Mr. Runk, the Board voted to approve the Minutes from the January 14th, 2016 meeting.

1.3 Treasurer's Report

Ms. Reed reviewed the financial reports for the period ending December 31st, 2015 as amended and January 31st, 2016. On a motion by Mr. Connor seconded by Mr. Anderson, the Board voted to approve the amended December 31, 2015 financial reports along with the January 31st, 2016 financial reports. On a motion by Ms. Reed seconded by Mr. Anderson the board voted to approve the payment of all invoices and bills as presented with the January 31st statement.

2.0 Administrative Director's Report

Mr. Smith updated the Board on the following items. He attended a grant preparation seminar at Empire State Development offices on 1/8/16. This grant is in the amount of \$19,000 to be used towards the engineering expenses in developing the GM parcel of the IDA Park. Mr. Smith met with a number of developers during the month, included Paul Kolkmeier, Mary Whelan and commercial realtor Nicholas Corto. He met with Lynn Oswald of the Small Business Development Center at NCCC to discuss collaborative efforts. He met with Supervisor Crocker to discuss long range planning and economic development efforts. He met with Niagara County, Town of Pendleton and the City of Lockport regarding Transit North initiatives. He attended the CB Richard Ellis Annual Market View event at the Harbor Center.

2.1 PARIS - Production of the annual PARIS report is proceeding. Input is on schedule and will be completed prior to the 4/1/2016 deadline.

3.0 Old Business

Donna Johnston will begin as Administrative Assistant for the IDA on 2/16/2016.

4.0 New Business

4.1 Wetlands Mitigation Bank - development was discussed with Supervisor Crocker. This program would provide credits for future development within the IDA Park and elsewhere throughout the Town. At this time the effort is in the fact finding stage. The cost effectiveness of creating the bank needs to be established prior to a formal presentation to the Town of Lockport Board.

4.2 Lockport Industrial Park Feasibility Analysis Project - The Empire State Development Grant Fund along with repurposed funds from the Community Development Block Grant will help us to offset our expenses of engineering the infrastructure at the GM parcel. The next step is to obtain permission from the NYS Office of Community Renewal to repurpose our original block grant in the amount of \$83,295 for funding this effort.

4.3 Transit North - will be reconstituting its committee with members from the Town of Pendleton, Town of Lockport, Niagara County and City of Lockport. A meeting will take place later this spring. Next steps are to solicit new members, draft an agenda and schedule the first meeting.

4.4 2015 IDA Reform - continues to occupy our planning thoughts. Legislation enacted in 2015 that recently became effective necessitates the creation of new policies, oversight and schedules. The Town Attorney and Administrative Director are working on these documents and will have more for the IDA Board to review at the March 2016 meeting.

5.0 Adjournment

On a motion by Ms. Reed seconded by Mr. Anderson, the Board voted to adjourn at 8:35 AM.

Respectfully submitted,
Harold Anderson, Secretary