

TOWN OF LOCKPORT INDUSTRIAL DEVELOPMENT AGENCY
BOARD OF DIRECTORS
Meeting Minutes May 17th, 2016
8:00 AM – IDA Board Meeting Room

1.0 General Business

Vice Chairman Eric Connor convened the regular meeting of the Town of Lockport Industrial Development Agency at 7:59 AM.

1.1 Roll Call

Present –Vice Chairman – Eric Connor, Treasurer – Sallie Reed, Secretary – Harold Anderson; Directors – Daniel Antkowiak, Robert Runk and Todd Fragale, and Legal Counsel – Daniel Seaman and Brian Seaman; Administrative Director – Marc Smith; and Kaley Lynch from the Union Sun & Journal. Absent: Thomas Sy

Communications

None

1.2 Secretary’s Report

On a motion by Mrs. Reed and seconded by Mr. Runk, the Board voted to approve the Minutes from the April 14th, 2016 meeting.

1.3 Treasurer’s Report

Ms. Reed reviewed the financial reports for the period ending April 30th, 2016. On a motion by Mr. Fragale and seconded by Mr. Anderson the Board voted to approve the April 30th, 2016 financial reports. On a motion by Ms. Reed seconded by Mr. Anderson the Board voted to approve the payment of all invoices and bills as presented with the April 30th, 2016 financial statement.

2.0 Administrative Director’s Report

2.1 Administrative Director Marc Smith reviewed his April report. Mr. Smith has completed his tour of the IDA Park tenant facilities. He was interested to note the number of collaborative efforts that exist within the park. Many of the IDA Park tenants share goods and services. Several suggestions were gathered during the site visits and a list was compiled for future action.

The Tenants expressed a desire to meet several times each year to discuss the park and possible improvements. Yahoo! has volunteered to host the first such meeting to be coupled with a reception and facility tour.

2.3 Safe Routes to School – This grant continues to require staff resources. We would like to move forward with one final educational spending plan that would allow the grant to be closed out in the fall of 2016.

3.0 Old Business

3.1 Lacey Heavy Equipment – Lacey has not answered the last two inquiries from the IDA office seeking to establish a closing date.

3.2 Wetland Mitigation Bank – The Town of Lockport Board has asked us to place this project on hold. The cost to benefit analysis appears to not work at this time.

4.0 New Business

4.1 CFA Grant – We are coordinating with the Town of Lockport Board on a resolution stipulating that the Town of Lockport and Town of Lockport IDA will split the cost 50/50%. It is believed that this is the best resolution since the final project expense may be affected by additional studies. Ex: NYSDOT may require an expanded traffic study.

4.2 Park Maintenance – On a motion by Ms. Reed and seconded by Mr. Antkowiak the IDA Board authorized Lawnsmith to continue with our flower bed maintenance for 2016. The negotiated price will be \$850.00. \$425.00 billed in May and \$425.00 billed in July. This represents a 3% increase from 2015.

4.3 Brush Hog – The IDA Director will continue to research brush hogging at the IDA Park this summer. We utilized Deering Landscape in 2015.

5.0 Executive Session: (Consultation with Attorney)

On a motion by Mr. Connor seconded by Mr. Fragale the Board entered executive session at 8:20 AM. On a motion by Ms. Reed and seconded by Mr. Runk the Board voted to come out of executive session at 8:46 AM.

5.0 Adjournment

On a motion by Ms. Reed and seconded by Mr. Fragale, the Board voted to adjourn at 8:47 AM.

Respectfully submitted,
Harold Anderson, Secretary