

TOWN OF LOCKPORT INDUSTRIAL DEVELOPMENT AGENCY

BOARD OF DIRECTORS

Meeting Minutes January 12th, 2017

8:00 AM - IDA Board Meeting Room

1.0 GENERAL BUSINESS

Chairman Thomas Sy convened the regular meeting of the Town of Lockport Industrial Development Agency at 8:00 AM.

2.0 Roll Call

Present –Chairman Thomas Sy, Vice Chairman – Eric Connor, Treasurer - Sallie Reed and Board members Dan Antkowiak, Todd Fragale, Robert Runk and Legal Counsel – Brian Seaman, Daniel Seaman; Administrative Director – Marc Smith.

Excused: Harold Anderson

3.0 Public Hearing – Postponed.

The proper notice was not published. On a motion by Ms. Reed and seconded by Mr. Runk the Board called for a public hearing on the GEIS for February 9th, 2017 at 8:00am.

4.0 SECRETARYS REPORT

On a motion by Mrs. Reed and seconded by Mr. Antkowiak the Board voted to approve the Minutes from the December 8th, 2016 Board Meeting.

5.0 TREASURERS REPORT

Mrs. Reed reviewed the revised balance sheets from June 2016 thru November 2016. The statements were amended to show the sale of land on Junction Road properly on the Balance Sheet of each month. On a motion by Mr. Connor and seconded by Mr. Runk the amended balance sheets were approved by the Board.

Mrs. Reed reviewed the financial reports for the period ending December 31st, 2016. On a motion by Mr. Fragale and seconded by Mr. Connor the Board voted to approve the December 31st, 2016 financial reports.

On a motion by Mrs. Reed and seconded by Mr. Connor the Board voted to approve the payment of all invoices and bills as presented with the December 31st, 2016 financial statement.

6.0 GEIS Draft Proposal

Wendel Planner Drew Reilly updated the IDA Board on several issues regarding the GEIS report.

6.1 Wetlands – need further review by NYSDEC to see if they will have jurisdiction over the area.

6.2 Rapture/endangered species study.

6.3 Historic Preservation – further study of several areas within the proposed site.

6.4 Mr. Reilly will proceed with the Final GEIS document development and address the above items within its confines. If the IDA decides to proceed with these additional studies we may do so at a later date and then amend the GEIS document to show the additional study findings.

7.0 ADMINISTRATIVE DIRECTORS REPORT

7.1 Administrative Director Smith reviewed his report dated December 31st, 2016.

7.2 Performance Goals. Mr. Runk suggested that the caption “Goals” should be renamed “Vision” since the sub-items were not measurable in nature. In addition the “Financial” caption should be amended to read “Financial Goals”. There were no further suggestions from the Board.

7.3 Authority Programs, Finances and Reporting – will be a topic of discussion at the February 2017 meeting.

8.0 ATTORNEY REPORT

Dan Seaman presented the 2017 contract for legal and secretarial services between the IDA and his firm Seaman & Norris. On a motion from Mr. Runk and seconded by Mr. Antkowiak the Board approved the new contract.

9.0 OLD BUSINESS:

9.1 Streetlight – No update

9.2 DuPont – No update

10.0 Next Meeting: Our next scheduled meeting will be February 9th, 2017 at 8:00AM.

11.0 Executive Session: On a motion by Mr. Antkowiak and seconded by Mrs. Reed the Board voted to enter into executive session at 8:40am to consult with the Attorney. On a motion by Mr. Reed and seconded by Mr. Connor the Board voted to come out of executive session at 8:55am.

12.0 Adjournment

On a motion by Mr. Connor and seconded by Mrs. Reed the Board voted to adjourn at 9:05am.

Respectfully submitted,
Eric Connor – Vice Chairman