

# TOWN OF LOCKPORT INDUSTRIAL DEVELOPMENT AGENCY

BOARD OF DIRECTORS  
Meeting Minutes March 10<sup>th</sup>, 2016  
8:00 AM – Town Hall Board Meeting Room

## **1.0 General Business**

Chairman Thomas Sy convened the regular meeting of the Town of Lockport Industrial Development Agency at 8:00 AM.

### **1.1 Roll Call**

**Present** – Chairman – Thomas Sy, Vice Chairman – Eric Connor, Treasurer – Sallie Reed, Secretary – Harold Anderson; Directors – Robert Runk and Todd Fragale, and Legal Counsel – Daniel Seaman and Brian Seaman; Administrative Director – Marc Smith; and Kaley Lynch, Lockport Union Sun & Journal. Director – Daniel Antkowiak was excused.

### **Communications**

None

### **1.2 Secretary's Report**

On a motion by Ms. Reed and seconded by Mr. Runk, the Board voted to approve the Minutes from the February 11<sup>th</sup>, 2016 meeting.

### **1.3 Treasurer's Report**

Ms. Reed reviewed the financial reports for the period ending February 29<sup>th</sup>, 2016. On a motion by Mr. Fragale seconded by Mr. Anderson the Board voted to approve the February 29<sup>th</sup>, 2016 financial reports. On a motion by Ms. Reed seconded by Mr. Anderson the Board voted to approve the payment of all invoices and bills as presented with the February 29<sup>th</sup>, 2016 statement.

## **2.0 Administrative Director's Report**

Donna Johnston introduced herself to the IDA Board of Directors. Mr. Smith spoke how grateful he was to obtain her services and experience. Donna has started working on updating our websites, social media pages and will spearhead the purchases under the Safe Routes to School grant.

Significant time has been invested to coordinate an agreement between the Lockport School District and NYSDOT for the next portion of educational expenses. He met with Realty USA Commercial Division to speak about development and incentives in the Town of Lockport. He met with Sam Ferraro from Niagara County Economic Development to discuss collaborative efforts. He participated in 3 conference calls with Yahoo! regarding their recent restructuring efforts. The PARIS report is almost complete, new sections have been added and one IDA project needs to prepare and report sales tax form ST-340. He participated in two webinars. One for water infrastructure grants, the other on IDA reform sample policies and provisions.

Mr. Smith discussed whether the CDBG (Community Development Block Grant) would be better utilized towards other economic development or Town project.

### **3.0 Old Business**

**3.1** Gooding – Closed on their project with the IDA on February 26<sup>th</sup>, 2016.

**3.2** Transit North – The committee has been reconstituted and the first meeting has been scheduled for April 12<sup>th</sup>, 2016.

### **4.0 New Business**

#### **5.0 Executive Session: (Consultation with Attorney)**

On a motion by Mr. Connor, seconded by Mr. Runk the Board entered executive session at 8:25 AM. On a motion by Ms. Reed, seconded by Mr. Runk the Board voted to come out of executive session at 8:40 AM.

#### **5.0 Adjournment**

On a motion by Mr. Fragale seconded by Ms. Reed, the Board voted to adjourn at 8:42 AM.

Respectfully submitted,  
Harold Anderson, Secretary