

TOWN OF LOCKPORT INDUSTRIAL DEVELOPMENT AGENCY

**BOARD OF DIRECTORS**

Meeting Minutes June 14<sup>th</sup>, 2018

8:00 AM – Board Meeting – IDA Conference Room

**1.0 Roll Call**

**Present** –Chairman Tom Sy, Vice Chairman Eric Connor, Treasurer Sallie Reed, Board members Robert Runk, Todd Fragale, Daniel Antkowiak, Legal Counsel –Brian Seaman, Daniel Seaman, Administrative Director – Marc Smith, Town liaison Darlene DiCarlo.

**Excused:** Mr. Anderson

**2.0 CALL TO ORDER:** The meeting was called to order by Chairman Sy at 7:58 am.

**3.0 SECRETARYS REPORT**

On a motion by Mr. Runk seconded by Mr. Fragale the minutes of the May 10<sup>th</sup>, 2018 meeting were approved.

**4.0 TREASURERS REPORT**

Treasurer Mrs. Reed conducted a review of the financial reports dated 05/31/2018. On a motion by Mr. Antkowiak seconded by Mr. Connor the Board approved of the May 31<sup>st</sup>, 2018 financial statements.

Treasurer Mrs. Reed reviewed the monthly bills. On a motion by Mrs. Reed seconded by Mr. Fragale the Board of Directors approved of the payment of bills dated May 2018.

**5.0 ADMINISTRATIVE DIRECTORS REPORT**

A copy of the Administrative Directors report was provided to the members of the Board of Directors prior to the meeting. The Administrative Director reviewed his recent attendance at the NYS Economic Council Annual Meeting. There was great discussion regarding new data centers wanting to build across the state. Most jurisdictions were not acting on data center projects since they did not create many jobs while utilizing much needed power capacity within the region.

Discussion/Resolution regarding the annual brush clearing of the IDA Park. Deering Landscape has agreed to cut the designated areas for \$3000 first cut, \$1500 for the second cutting. After discussion the board voted to approve of the Administrative Director awarding the contract to the low bidder according to the procurement policy. Two written or verbal prices are required.

**6.0 ATTORNEYS REPORT** –

The Attorney presented a resolution updating the ownership of Contracts Unlimited. On a motion by Mr. Runk seconded by Mr. Connor the Board voted to approve the following resolution.

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## RESOLUTION

**WHEREAS**, DJF Holdings of Western New York LLC (“DJF”) has entered into a Lease and Leaseback Agreement with The Town of Lockport Industrial Development Agency (“IDA”), and

**WHEREAS**, the owner of DJF, David J. Few, is transferring his interest in DJF to his three children, namely, Michael D. Few, Julie Cuzzacrea and Suzanne Coakley, and DJF is amending its loan documents to reflect said change in ownership, but without new finance, now therefore be it

**RESOLVED**, that the IDA does hereby consent to the above, without affecting the existing PILOT Agreement with DJF.

### 7.0 **OLD BUSINESS:** -

- 1) Enterprise Drive drainage. No Update
- 2) Governance Committee documents – The Attorney presented the Board of Directors with a bound document containing the materials requested by the Governance Committee. This document serves as a knowledge base for the IDA Board member authority.

### 8.0 **NEW BUSINESS:** None

9.0 **EXECUTIVE SESSION** – On a motion by Mr. Connor seconded by Mr. Antkowiak the Board voted to enter into executive session to consult with the attorney at 8:21am. On a motion by Mr. Runk seconded by Mr. Antkowiak the board voted to leave executive session at 8:46am.

### 10.0 **NEXT MEETING:**

**NOTICE:** The July meeting date has been moved to July 19<sup>th</sup>, 2018 at 8:00am

### 11.0 **ADJOURNMENT:**

On a motion by Mrs. Reed seconded by Mr. Fragale, the Board voted to adjourn at 8:47AM.

Respectfully submitted,  
Eric Connor - Treasurer