

TOWN OF LOCKPORT INDUSTRIAL DEVELOPMENT AGENCY

BOARD OF DIRECTORS

Meeting Minutes May 10th, 2018

8:00 AM – Board Meeting – IDA Conference Room

1.0 Roll Call

Present –Chairman Tom Sy, Treasurer Sallie Reed, Board members Robert Runk, Todd Fragale, Legal Counsel –Brian Seaman, Daniel Seaman, Administrative Director – Marc Smith, Town liaison Darlene DiCarlo.

Excused: Mr. Antkowiak, Mr. Anderson, Mr. Connor

2.0 CALL TO ORDER: The meeting was called to order by Chairman Sy at 8:00 am.

3.0 SECRETARYS REPORT

On a motion by Mr. Runk seconded by Mrs. Reed the minutes of the April 12th, 2018 meeting were approved. On a motion by Mr. Fragale seconded by Mrs. Reed the minutes for the Special Meeting of April 27th, 2018 were approved.

4.0 TREASURERS REPORT

Treasurer Sallie Reed conducted a review of the financial reports dated 04/30/2018. On a motion by Mr. Fragale seconded by Mr. Runk the Board approved of the April 30th, 2018 financial statements.

Treasurer Mrs. Reed reviewed the monthly bills. On a motion by Mrs. Reed seconded by Mr. Runk the Board of Directors approved of the payment of bills dated May 2018.

5.0 ADMINISTRATIVE DIRECTORS REPORT

A copy of the Administrative Directors report was provided to the members of the Board of Directors prior to the meeting. The Administrative Director reviewed the report as presented.

The updates requested by Governance Committee are in progress. Updates have been made to the “Annual Performance Review” document and the Administrative Directors list of duties has been created with daily, monthly and quarterly tasks.

The IDA Attorney will work on production of a list of statutory Board Member duties. Once all of the documents have been drafted they will be transmitted to the Board for further review.

6.0 ATTORNEYS REPORT –

The Yahoo! name change to Oath requires no IDA Board review or approval at this time.

A request was received by Custom Laser to access the land at 4885 IDA Park Drive. This location is being considered for purchase and development. On a motion by Mrs. Reed seconded by Mr. Fragale the Board voted to allow Custom Laser access to the property for the next six weeks to clear brush and conduct soil borings to confirm bedrock depth. The only stipulation is that Custom Laser will be required to provide the IDA with the results of their boring tests.

Upon further discuss regarding timing of various projects the Board agreed to amend its policy for calling Public Hearings. Going forward the Administrative Director will be authorized to call for Public Hearing dates and times. This will assist our projects with more timely response from the IDA when project requests are received between regularly scheduled meeting dates.

On a motion by Mr. Runk seconded by Mr. Fragale the Board approved that future Public Hearing may be called for by the Administrative Director.

7.0 OLD BUSINESS: - None

8.0 NEW BUSINESS:

Photos of Enterprise Drive were passed out to Board Members. Yahoo! has continued to ask that the drainage ditch along Enterprise Drive be improved so water will flow properly. Issues with downstream cleaning remain and this can be reviewed again at a later date.

9.0 EXECUTIVE SESSION – On a motion by Mr. Runk seconded by Mrs. Reed the Board voted to enter into executive session to consult with the attorney at 8:22am. On a motion by Mr. Fragale seconded by Mr. Runk the board voted to leave executive session at 8:32am.

10.0 NEXT MEETING:

Board of Directors Meeting June 14th, 2018 at 8:00am in the IDA Board Meeting Room.

NOTICE: The July meeting date has been moved to July 19th, 2018 at 8:00am

11.0 ADJOURNMENT:

On a motion by Mrs. Reed seconded by Mr. Fragale, the Board voted to adjourn at 8:34AM.

Respectfully submitted,
Thomas Sy - Chairman