



Town of Lockport  
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## **BOARD OF DIRECTORS MEETING**

### **Thursday, January 10<sup>th</sup>, 2019**

### **AGENDA**

#### **1) Call to Order: 8:00AM**

- a) Roll Call
- b) Hand out 2019 IDA Board Financial Disclosure Statement for update + signatures

#### **2) Annual Meeting Agenda: 8:15AM**

- Appointment of President Pro Tempore to conduct the Annual Meeting
- Election of Officers
- Approval of the 2019 Town Management agreement
- Appointment of Chief Executive Officer
- Appointment of Chief Financial Officer
- Appointment of legal counsel
- Appointment of auditors
- Appointment of depositories
- Approval of the 2019 fee schedule
- Approval of the 2019 Policy manual
- Establishment of the meeting dates for 2019
- Appointment of 2019 committees

#### **3) Regular Meeting: 8:30AM**

- a) Secretary's Report – Approval of the minutes of the Meeting December 13<sup>th</sup>, 2018
- b) Treasurers Report
  - (1) Approval of the December 2018 Financial Statements
  - (2) Approval of the invoices and bills for Thursday, January 10<sup>th</sup>, 2019

#### **4) Administrative Directors Report:**

- a) Monthly Report
- b) Recognition – Thank you to Thomas Sy for serving as the IDA Chairman.
- c) Schedule Sub-committee meetings (Governance, Finance & Audit)

#### **5) Attorney's Report:**

#### **6) Old Business:**

#### **7) New Business:**

#### **8) Executive Session (If requested) – Consultation with Attorney**

#### **9) Next Meeting – Thursday, February 14<sup>th</sup>, 2019 at 8:00am**