

TOWN OF LOCKPORT INDUSTRIAL DEVELOPMENT AGENCY

BOARD OF DIRECTORS

Meeting Minutes May 9th, 2019

1.0 Roll Call

Present –Vice Chairman Todd Fragale, Secretary Harold Anderson, Treasurer Sallie Reed, Board members Robert Runk, Thomas Sy, Daniel Antkowiak, Legal Counsel –Brian Seaman, Administrative Director – Marc Smith, Town Board Liaison Darlene DiCarlo.

Excused: Mr. Eric Connor

2.0 CALL TO ORDER: The meeting was called to order by Vice Chairman Todd Fragale at 7:59am.

3.0 SECRETARYS REPORT

On a motion by Mr. Sy seconded by Mr. Runk the minutes of the April 11th, 2019 meeting were approved. Vote 6-yes, 0-no, unanimous.

4.0 TREASURERS REPORT

Treasurer Mrs. Reed conducted a review of the financial reports dated 04/30/2019. On a motion by Mr. Antkowiak seconded by Mr. Runk the Board approved of the financial reports dated April 30th, 2019. Vote 6-yes, 0-no, unanimous.

Mrs. Reed reviewed the monthly bills. On a motion by Mrs. Reed seconded by Mr. Sy the Board of Directors approved of the payment of bills dated May 9th, 2019. Vote 6-yes, 0-no, unanimous.

ADMINISTRATIVE DIRECTORS REPORT;

The Administrative Directors report was sent to the Board of Directors earlier this week. The landscaping at both entrances to the IDA Park has been cleaned for the spring. The contractor, Lawnsmith Inc., has agreed to perform the landscaping services for \$900. this year and was previously authorized by the Administrative Director.

The IDA is proceeding with the website updates with WebEssentials. We have transmitted new terminology, photos and outlines. We expect that a draft version of the new website will begin production soon. Our deposit check of \$2,200 was approved as part of the bills earlier in the meeting.

The IDA continues its efforts to assist retail growth within the Town. Phone calls and siting options are being transmitted, however the industry is very slow and we expect very little retail growth this year. The good news is that the ICSC has reported that nationally retail is rebounding with smaller footprint locations that also host consumer pickup. This has been successful in competing with the Amazon affect.

5.0 ATTORNEYS REPORT; - None

6.0 OLD BUSINESS; - None

8.0 NEW BUSINESS:

The IDA Director will get pricing on paint for the Upper Mountain Road entrance stanchion. If the price is within his authority, he will move to get the work started.

9.0 **EXECUTIVE SESSION:** On a motion by Mrs. Reed seconded by Mr. Antkowiak the Board voted to enter executive session for the purposes of consultation with the attorney at 8:17am. Vote 6-yes, 0-no, unanimous.

On a motion by Mr. Anderson seconded by Mrs. Reed the Board voted to come out of executive session at 8:32am. Vote 6-yes, 0-no, unanimous.

10.0 **NEXT MEETING:**

The next meeting date will be Thursday June 13th, 2019 at 8:00am

11.0 **ADJOURNMENT:**

On a motion by Mr. Sy seconded by Mr. Anderson the Board voted to adjourn at 8:34am. Vote 6-yes, 0-no, unanimous.

Respectfully submitted,
Harold Anderson - Secretary