

TOWN OF LOCKPORT INDUSTRIAL DEVELOPMENT AGENCY

**BOARD OF DIRECTORS**

Meeting Minutes August 15<sup>th</sup>, 2019

**1.0 Roll Call**

**Present** –Chairman Eric Connor, Secretary Harold Anderson, Board members Robert Runk, Thomas Sy, Legal Counsel –Brian Seaman, Administrative Director – Marc Smith and Town Board Liaison Darlene DiCarlo.

**Excused:** Mrs. Reed, Mr. Fragale, Mr. Antkowiak.

**2.0 CALL TO ORDER:** The meeting was called to order by Chairman Eric Connor at 8:02am.

**3.0 SECRETARYS REPORT**

On a motion by Mr. Runk seconded by Mr. Anderson the minutes of the July 11<sup>th</sup>, 2019 meeting were approved. Vote 4-yes, 0-no, unanimous.

**4.0 TREASURERS REPORT**

Chairman Eric Connor conducted a review of the financial reports dated 07/31/2019. On a motion by Mr. Anderson seconded by Mr. Sy the Board approved of the financial reports dated July 31<sup>st</sup>, 2019. Vote 4-yes, 0-no, unanimous.

Mr. Connor reviewed the monthly bills. On a motion by Mr. Connor seconded by Mr. Runk the Board of Directors approved of the payment of bills dated August 15<sup>th</sup>, 2019. Vote 4-yes, 0-no, unanimous.

**5.0 ADMINISTRATIVE DIRECTORS REPORT;**

The Administrative Director reviewed his July 2019 report. The new IDA website is ready to go live with a few remaining updates. Interest in IDA Park land continues with several lots under review by site selectors at this time.

The Administrative Director continues to research live streaming and video capture technology that will need to begin 1/1/2020 where all IDA Board Meetings and public hearings will need to be live streamed and archived on our website for 3 years.

**6.0 ATTORNEYS REPORT; -**

The Custom Laser project closed on 7/19/2019.

**7.0 OLD BUSINESS: -**

New Board of Directors photo will be 9/12/19 prior to the meeting.

**8.0 NEW BUSINESS:**

The IDA Board was presented with a draft 2020 budget. After several comments the administrative director will update the budget and redistribute them to the board for further review.

Verizon Yahoo! project has several more documents to complete before the closing. Most of the paperwork has been signed by both parties. Only a checklist of items remains to be completed as well as payment of IDA fees.

\*\* Mr. Anderson was excused from the meeting at 8:19am.

**9.0 EXECUTIVE SESSION:**

On a motion by Mr. Sy seconded by Mr. Runk the Board voted to enter executive session for the purposes of consultation with the IDA Attorney at 8:19am. Vote 4-yes, 0-no, unanimous.

On a motion by Mr. Runk seconded by Mr. Sy the Board voted to come out of executive session at 8:49am. Vote 4-yes, 0-no, unanimous.

**10.0 NEXT MEETING:**

The next meeting date will be Thursday, September 12<sup>th</sup>, 2019 at 8:00am

**11.0 ADJOURNMENT:**

On a motion by Mr. Sy seconded by Mr. Runk the Board voted to adjourn at 8:51am. Vote 4-yes, 0-no, unanimous.

**PHOTO OF BOARD OF DIRECTORS 09/12/2019 8:00am prior to the meeting.**

Respectfully submitted,  
Mr. Harold Anderson - Secretary