

TOWN OF LOCKPORT INDUSTRIAL DEVELOPMENT AGENCY

BOARD OF DIRECTORS

Meeting Minutes September 12th, 2019

1.0 Roll Call

Present –Chairman Eric Connor, Vice Chairman Todd Fragale, Treasurer Sallie Reed, Board members Robert Runk, Thomas Sy, Legal Counsel –Brian Seaman, Daniel Seaman Administrative Director – Marc Smith.

Excused: Mr. Harold Anderson, Mr. Antkowiak.

2.0 CALL TO ORDER: The meeting was called to order by Chairman Eric Connor at 8:00am.

3.0 SECRETARYS REPORT

On a motion by Mr. Runk seconded by Mr. Fragale the minutes of the August 14th, 2019 meeting were approved. Vote 5-yes, 0-no, unanimous.

4.0 TREASURERS REPORT

Treasurer Sallie Reed conducted a review of the financial reports dated 08/31/2019. On a motion by Mr. Runk seconded by Mr. Fragale the Board approved of the financial reports dated August 31st, 2019. Vote 5-yes, 0-no, unanimous.

Mrs. Reed reviewed the monthly bills. On a motion by Mrs. Reed seconded by Mr. Sy the Board of Directors approved of the payment of bills dated September 12th, 2019. Vote 5-yes, 0-no, unanimous.

5.0 ADMINISTRATIVE DIRECTORS REPORT;

The Administrative Director reviewed his August 2019 report.

The Administrative Director continues to research live streaming and video capture technology that will need to begin 1/1/2020 where all IDA Board Meetings and public hearings will need to be live streamed and archived on our website for 5 years. After contacting the NYS Economic Development Council and Orleans County Economic Development the Administrative Director recommends moving forward with YouTube as our video host. There is no fee for live streaming or the storage of our video content.

The Administrative Director has set up a YouTube Channel for the Town of Lockport IDA. Live streaming has been activated. He will now arrange for equipment to be installed to handle the hardware portion of the project. He expects that the hardware expense will not exceed \$1500 consisting of a stand alone computer, conference microphone, wall mounted video camera.

On a motion by Mrs. Reed seconded by Mr. Sy the Board of Directors approved of spending an amount not to exceed \$1500 on the purchase of video live streaming equipment.

6.0 ATTORNEYS REPORT: -

No report.

7.0 OLD BUSINESS: -

The 2020 IDA Budget was discussed. Minor changes were requested by the IDA Board at the last meeting. Those changes were reflected in the document presented to the IDA Board. There were no further comments on the document.

On a motion by Mr. Sy seconded by Mr. Runk the Board voted to approve the 2020 IDA Budget.

8.0 NEW BUSINESS:

No report

9.0 EXECUTIVE SESSION:

On a motion by Mr. Sy seconded by Mr. Fragale the Board voted to enter executive session for the purposes of consultation with the IDA Attorney at 8:32am. Vote 5-yes, 0-no, unanimous.

On a motion by Mrs. Reed seconded by Mr. Runk the Board voted to come out of executive session at 8:40am. Vote 5-yes, 0-no, unanimous.

10.0 NEXT MEETING:

The next meeting date will be Thursday, October 10th, 2019 at 8:00am

11.0 ADJOURNMENT:

On a motion by Mr. Fragale seconded by Mr. Runk the Board voted to adjourn at 8:41am.
Vote 5-yes, 0-no, unanimous.

The Town of Lockport Christmas Party has been scheduled for December 13th at the Lockport Town and Country Club.

Respectfully submitted,
Mr. Todd Fragale – Vice Chairman