

TOWN OF LOCKPORT INDUSTRIAL DEVELOPMENT AGENCY

**BOARD OF DIRECTORS**

Meeting Minutes November 7<sup>th</sup>, 2019

**1.0 Roll Call**

**Present** –Chairman Eric Connor, Treasurer Sallie Reed, Secretary Harold Anderson, Board member Thomas Sy, Legal Counsel –Brian Seaman, Daniel Seaman Administrative Director – Marc Smith and board liaison Darlene DiCarlo.

**Excused:** Mr. Daniel Antkowiak, Todd Fragale, Robert Runk.

**2.0 CALL TO ORDER:** The meeting was called to order by Chairman Eric Connor at 8:03am.

**3.0 SECRETARYS REPORT**

On a motion by Mr. Anderson seconded by Mrs. Reed the minutes of the October 10<sup>th</sup>, 2019 meeting were approved. Vote 4-yes, 0-no, unanimous.

**4.0 TREASURERS REPORT**

Treasurer Sallie Reed conducted a review of the financial reports dated 09/30/2019. On a motion by Mr. Sy seconded by Mr. Anderson the Board approved of the financial reports dated October 31<sup>st</sup>, 2019. Vote 4-yes, 0-no, unanimous.

Mrs. Reed reviewed the monthly bills. On a motion by Mrs. Reed seconded by Mr. Anderson the Board of Directors approved of the payment of bills dated November 7<sup>th</sup>, 2019. Vote 4-yes, 0-no, unanimous.

**5.0 ADMINISTRATIVE DIRECTORS REPORT;**

The Administrative Director reviewed his August 2019 report.

The Administrative Director has continued to conference with NYSEG regarding future planning for additional power needs within the IDA Park.

Mrs. Reeds term on the IDA Board of Directors expires 12/31/2019 and she does not wish another term of 7 years. Congratulation and thanks were conveyed by all board members on her serving with distinction.

**6.0 ATTORNEYS REPORT; -**

No report.

**7.0 EXECUTIVE SESSION: None**

**8.0 OLD BUSINESS: -**

**9.0 NEW BUSINESS:**

The Administrative Director has received an estimate from Web Essentials to add functionality to our website for visually handicapped individuals. Web Essentials estimates between 5-6 hours of work are necessary @ \$75.00 per hour.

On a motion by Mr. Anderson seconded by Mr. Sy the board voted to approve the website update estimated to cost approximately \$450.00. Vote 4-yes, 0-no, unanimous.

**10.0 NEXT MEETING:**

The next meeting will be December 19<sup>th</sup>, 2019 at 8:00am

**11.0 ADJOURNMENT:**

On a motion by Mr. Sy seconded by Mr. Anderson the Board voted to adjourn at 8:37am.

Vote 4-yes, 0-no, unanimous.

The Town of Lockport Christmas Party has been scheduled for December 13<sup>th</sup> at the Lockport Town and Country Club.

Respectfully submitted,  
Mr. Harold Anderson - Secretary