

Town of Lockport IDA / Economic Development 6560 Dysinger Road Lockport, NY 14094-7970 (716) 478-0608 Fax (716) 439-9715

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BOARD OF DIRECTORS MEETING Thursday, January 09th, 2020 AGENDA

1) Call to Order: 8:00AM

- a) Roll Call
- b) Hand out 2020 IDA Board Financial Disclosure Statement for update + signatures

2) Annual Meeting Agenda: 8:15AM

- Appointment of President Pro Tempore to conduct the Annual Meeting
- Election of Officers
- Approval of the 2020 Town Management agreement
- Appointment of Chief Executive Officer
- Appointment of Chief Financial Officer
- Appointment of legal counsel
- Appointment of auditors
- Appointment of depositories
- Approval of the 2020 fee schedule
- Approval of the 2020 Policy manual
- Establishment of the meeting dates for 2020
- Appointment of 2020 committees

3) <u>Regular Meeting: 8:30AM</u>

- a) Secretary's Report Approval of the minutes of the Meeting December 19th, 2019
- b) Treasurers Report
 - (1) Approval of the December 2019 Financial Statements
 - (2) Approval of the invoices and bills for Thursday, January 09th, 2020

4) Administrative Directors Report:

- a) Monthly Report
- b) Schedule Sub-committee meetings (Governance, Finance & Audit)

5) Attorney's Report:

6) Old Business:

- 7) New Business:
- 8) <u>Executive Session</u> (If requested) Consultation with Attorney

9) <u>Next Meeting – Thursday, February 13th, 2020 at 8:00am</u>