

**TOWN OF LOCKPORT INDUSTRIAL DEVELOPMENT AGENCY
ANNUAL MEETING
BOARD OF DIRECTORS
January 9th, 2020
8:15 AM – IDA Conference Room**

1.1 Roll Call

Present: Chairman – Eric Connor; Treasurer –; Secretary – Harry Anderson; Directors; Daniel Antkowiak, Robert Runk, Darlene DiCarlo and Jeanine Chatt; Administrative Director – Thomas Sy; Legal Counsel – Dan Seaman, Brian Seaman. **Members Absent:** Vice Chairman – Todd Fragale

Chairman Connor noted that the Annual Meeting of the Town of Lockport Industrial Development Agency is required, and called the meeting to order. The Chairman noted that the meeting has been duly called and noticed to all members, and that the regularly scheduled January meeting shall also be the Annual Meeting.

Election of Chairman Pro-Tempore

On a motion by Robert Runk seconded by Daniel Antkowiak the Board voted to elect Harry Anderson as temporary chairman for the purposes of conducting the annual meeting and election of officers.

Election of Chairman

Nomination made by Darlene DiCarlo seconded by Daniel Antkowiak to elect Eric Connor to be Chairman. No other nominations having been received, nominations were closed by the Chairman.

Roll call vote on the nomination of Eric Connor as Chairman:

NAME:	VOTE:
HARRY ANDERSON	<u> aye </u>
DANIEL ANTKOWIAK	<u> aye </u>
JEANINE CHATT	<u> aye </u>
ERIC W. CONNOR	<u> aye </u>
DARLENE DICARLO	<u> aye </u>
TODD FRAGALE	<u> </u>
ROBERT M. RUNK	<u> aye </u>

Election of Vice Chairman

Nomination made by Darlene DiCarlo seconded by Robert Runk to elect Todd Fragale to be Vice Chairman. No other nominations having been received, nominations were closed by the Chairman.

Roll call vote on the nomination of Todd Fragale as Vice Chairman:

NAME:	VOTE:
HARRY ANDERSON	<u> aye </u>
DANIEL ANTKOWIAK	<u> aye </u>
JEANINE CHATT	<u> aye </u>
ERIC W. CONNOR	<u> aye </u>
DARLENE DICARLO	<u> aye </u>
TODD FRAGALE	<u> </u>
ROBERT M. RUNK	<u> aye </u>

Election of Secretary

Nomination made by Daniel Antkowiak seconded by Darlene DiCarlo to elect Harold Anderson to be Secretary. No other nominations having been received, nominations were closed by the Chairman

Roll call vote on the nomination of Harold Anderson as Secretary:

NAME:	VOTE:
HARRY ANDERSON	<u>aye</u>
DANIEL ANTKOWIAK	<u>aye</u>
JEANINE CHATT	<u>aye</u>
ERIC W. CONNOR	<u>aye</u>
DARLENE DICARLO	<u>aye</u>
TODD FRAGALE	<u> </u>
ROBERT M. RUNK	<u>aye</u>

Election of Deputy Secretary

Nomination made by Robert Runk seconded by Darlene DiCarlo to elect Daniel Seaman to be Deputy Secretary. No other nominations having been received, nominations were closed by the Chairman

Roll call vote on the nomination of Daniel Seaman as Deputy Secretary:

NAME:	VOTE:
HARRY ANDERSON	<u>aye</u>
DANIEL ANTKOWIAK	<u>aye</u>
JEANINE CHATT	<u>aye</u>
ERIC W. CONNOR	<u>aye</u>
DARLENE DICARLO	<u>aye</u>
TODD FRAGALE	<u> </u>
ROBERT M. RUNK	<u>aye</u>

Election of Treasurer

Nomination made by Darlene DiCarlo seconded by Jeanine Chatt to elect Robert Runk to be Treasurer. No other nominations having been received, nominations were closed by the Chairman

Roll call vote on the nomination of Robert Runk as Treasurer:

NAME:	VOTE:
HARRY ANDERSON	<u>aye</u>
DANIEL ANTKOWIAK	<u>aye</u>
JEANINE CHATT	<u>aye</u>
ERIC W. CONNOR	<u>aye</u>
DARLENE DICARLO	<u>aye</u>
TODD FRAGALE	<u> </u>
ROBERT M. RUNK	<u>aye</u>

Approval of the Management Contract:

Motion made by Robert Runk seconded by Daniel Antkowiak to re-approve the management contract dated 1/14/2016 between the Town of Lockport IDA and the Town of Lockport.

Roll call vote to re-approve the management contract between the IDA and the Town of Lockport:

NAME:	VOTE:
HARRY ANDERSON	<u> aye </u>
DANIEL ANTKOWIAK	<u> aye </u>
JEANINE CHATT	<u> aye </u>
ERIC W. CONNOR	<u> aye </u>
DARLENE DICARLO	<u> aye </u>
TODD FRAGALE	<u> </u>
ROBERT M. RUNK	<u> aye </u>

Appointment of Chief Executive Officer

Motion made by Darlene DiCarlo seconded by Daniel Antkowiak to appoint Thomas A. Sy as Chief Executive Officer, known as the Administrative Director, (pursuant to an Agreement between the Town of Lockport and the Town of Lockport Industrial Development Agency dated 01/14/2016).

Roll call vote on the appointment of Thomas A Sy as Chief Executive Officer:

NAME:	VOTE:
HARRY ANDERSON	<u> aye </u>
DANIEL ANTKOWIAK	<u> aye </u>
JEANINE CHATT	<u> aye </u>
ERIC W. CONNOR	<u> aye </u>
DARLENE DICARLO	<u> aye </u>
TODD FRAGALE	<u> </u>
ROBERT M. RUNK	<u> aye </u>

Appointment of Chief Financial Officer

Motion made by Robert Runk seconded by Jeanine Chatt to appoint Kathleen D. Carter at an annual contract rate of \$2416.44 as Chief Financial Officer.

Roll call vote on the appointment of Kathleen D. Carter as Chief Financial Officer:

NAME:	VOTE:
HARRY ANDERSON	<u> aye </u>
DANIEL ANTKOWIAK	<u> aye </u>
JEANINE CHATT	<u> aye </u>
ERIC W. CONNOR	<u> aye </u>
DARLENE DICARLO	<u> aye </u>
TODD FRAGALE	<u> </u>
ROBERT M. RUNK	<u> aye </u>

Appointments to Committees

Chairman Connor made the following appointments:

Auditing Committee: Darlene DiCarlo, Harold Anderson, Todd Fragale

Governance Committee: Jeanine Chatt, Daniel Antkowiak, Robert Runk

Motion made by Robert Runk seconded by Jeanine Chatt the board approved of the committees as established by Chairman Connor.

Commencement of Regular Business

Motion made by Darlene DiCarlo seconded by Daniel Antkowiak, the board approved to commence the business of the regular meeting:

Respectfully submitted,
Harold Anderson - Secretary