

BOARD OF DIRECTORS MEETING
Thursday, February 11th, 2021
AGENDA

1.) Call to Order:

2.) General Business:

a.) Secretary's Report

(1) Approval of the minutes of the meeting of January 14th, 2021 and Annual Meeting

b.) Treasurers Report

(1) Approval of the January 31st, 2021 Financial Statements

(2) Approval of the invoices and bills for Thursday, February 11th, 2021

4.) Administrative Directors Report:

a.) Monthly Report

b.) New Administrative Assistant

c.) Annual External Audit Complete – Audit Committee scheduled for March 11th – 7:30am

d.) NYSEDC Virtual Winter Conference complete

e.) Empire State Development *Empire State Digital Initiative*

f.) Indoor Air Duct Cleaning Complete/ Office Painting Scheduled

g.) Communications with State and Federal Legislators

5.) Attorney's Report:

6.) Old Business:

7.) New Business:

a.) 10.4 acre parcel soil testing proposal

8.) Executive Session (If requested) – Consultation with Attorney

9.) Next Meeting – Thursday, March 11th, 2021 at 8:00 am(Follows Audit Committee)

Conference Room set up for social distancing and phone in line will be available upon request